

Application for Employment – TEACHING POSITION

SCHOOL DISTRICT NO. 74 (GOLD TRAIL)

PO Box 250, Ashcroft, BC V0K 1A0 Phone: 250 453-9101 Fax: 250 984 0772

Email: hr@sd74.bc.ca Website: www.sd74.bc.ca

MISSION STATEMENT:

To create a dynamic and supportive learning community that inspires and enables all students to achieve their potential.

Please complete all information requested on the application form (even though it may already be on your resumé), attach your cover letter, resumé and all pertinent documents.

Note: the law prohibits discrimination in employment practices because of race, colour, ancestry, place of origin, political belief, religion, marital or family status, physical or mental disability, sex, sexual orientation, age, or conviction of a criminal or summary offence that is unrelated to employment.

The school district's policy is to review each application it receives. Please note that only those applicants whom we select for an interview will be contacted.

Posting/Competition Number: _____ Date of Application: _____

Applicant Name: _____
Surname First Middle

Current Mailing Address: _____
Street / PO Box

City Province Postal Code

Phone (including area code): _____ Cell: _____

Email Address: _____

The Gold Trail School District gives preference in hiring to persons of Indigenous ancestry who possess the necessary qualifications over other applicants until such time as the percentage of staff of Indigenous ancestry in the School district is equal to the percentage of students of Indigenous ancestry in the School District.

Do you have Indigenous ancestry? _____ YES _____ NO

Professional Training: _____ Elementary _____ Middle School _____ Secondary

Specialty: _____ Special Education _____ French Immersion

Subject/Teaching Area: _____

What is your preferred grade level? (Mark 1, 2 or 3 with 1 being most preferred)

Elementary: _____ K _____ 1 - 3
 Intermediate: _____ 4-7
 Secondary: _____ 8-9 _____ 10 -12

Are you looking for a Teacher-on-Call position only? _____ YES _____ NO

EMPLOYMENT HISTORY:

Have you previously *applied* to the Gold Trail School District? _____ YES _____ NO

If yes, when: _____ Position applied for: _____

Have you previously been *employed* by the Gold Trail School District? _____ YES _____ NO

If yes, when: _____ Position(s) held: _____

Do you currently possess a valid certificate of qualification from the Ministry of Education Teacher Regulation Branch? _____ Yes _____ No

Are you legally entitled to work in Canada? (Documentation may be required) _____ Yes _____ No

Teaching Experience (list chronologically all student teaching experience – attach separate page(s) if required)

Month/ Year Started	Month / Year Ended	Grade Assignment	School	District # Province

Teaching Experience: (list chronologically all teaching experience, starting with most recent. List every school and school district or school authority, e.g. pre-school, public school, independent school, band school – attach separate page(s) if required)

Month/ Year Started	Month / Year Ended	Length Employed	Assignment	School	District # Province

Recent Non-Teaching Work Experience: (starting with most recent – attach separate page(s) if required)

Month/ Year Started	Month / Year Ended	Length Employed	Employer	Position Held

B.C. TEACHING CERTIFICATE:

Do you hold a BC teaching certificate? If yes, please complete the next section

If no, are you eligible for one? _____ YES _____ NO

Type	Date Issued	Certificate #	In Process	Date of Application
Professional				
Standard				
Interim				

EDUCATIONAL HISTORY: (give the highest level first. Documentation may be required)

Name of School or Institution	Location	Area of Study	Grade, Certification, Diploma or Degree	GPA

List any additional job-related skills, experience, training, volunteer work, hobbies, and qualifications that would support your application. _____

PERSONAL AND GENERAL INFORMATION:

Indicate Yes or No to the below questions. NOTE: If you have to answer YES to any of the below questions, please provide a detailed explanation, place in an envelope marked CONFIDENTIAL and include with this application form.	YES / NO
Have you ever been convicted or charged with a criminal code offence or a summary conviction offence, or do you have any outstanding charges pending? (A conviction or charge does not necessarily preclude an offer of employment)	
Have you ever been dismissed, suspended, or disciplined by any governing body, school board or college of teachers?	
Have you ever received a less-than-satisfactory teaching or practicum evaluation?	
Have you ever been disciplined, discharged, or asked to resign, or have you agreed to resign, from a position (either teaching or non-teaching) following a complaint against you, or an investigation or review of your conduct?	
Do you know of any reason you should not be employed in a capacity in which you work with or will be in contact with children?	

REFERENCES:

Please provide at least three professional referees who have first-hand knowledge of your professional competence and personal qualifications. Reference checks will be initiated before any offer of employment. Your references may also be checked during the screening of applications or prior to the interview stage.

I authorize School District 74 (Gold Trail) to contact the persons or organizations listed below for the purpose of obtaining reference information, including information contained in my personnel file. In addition, I authorize the School District to contact any other references, school or faculty associates, or prior/present employers named in this application.

NAME	RELATIONSHIP <i>ex: Supervisor</i>	INSTITUTION	Phone	Email

I understand that any evaluative or opinionative material obtained from the person or organizations listed above need not be disclosed to me when the disclosure would reveal the identity of the sources of such information, which I agree is confidential.

Signature of Applicant _____

Please read the following carefully before signing.

APPLICANT'S DECLARATION AND AGREEMENT:

I declare that all of the information I have given in this application form and in my resumé and any other attachments is complete and true in every respect. Furthermore, I understand that, if there is any failure to respond completely and truthfully to all questions asked, or any deliberate misrepresentation of information provided by me, or any failure to disclose a criminal record, that upon discovery by the Board of any such falsehoods, this will constitute sufficient grounds for my dismissal.

As a condition of employment, I give permission to School District 74 (Gold Trail) to contact any references, school or faculty associates, or any past or present employers named in this application. I understand that all

references will be received in confidence by the Gold Trail School District and will not be released to me without the referees' consent.

I also understand that any offer of employment is conditional on my providing, at my own cost, Gold Trail School District with a complete criminal record search pursuant to B.C.'s Criminal Records Review Act and a satisfactory review of the results of the search by Gold Trail School District.

Signature of Applicant

Date