

## **JOB IDENTIFICATION:**

## **Aboriginal Student Support Worker (ASSW)**

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### **JOB SUMMARY:**

Under the supervision of the School Principal works with students of Aboriginal ancestry to ensure that they receive the best possible educational program available within the public education system.

### **DUTIES AND RESPONSIBILITIES:**

01. Act as an advocate for students
02. Assist with educational program planning and placement of students
03. Assist with and participate in the implementation of strategies that encourage students and parental involvement in school activities
04. Provide support and guidance to students by reviewing individual needs
05. Monitor and support all Aboriginal students academic achievement and attendance and work in collaboration with school staff and parents to improve or highlight success
06. Act as a resource person to schools, students and parents relating to social issues affecting student achievement and behaviour
07. Assist in the transition of grade 7 students to the secondary school setting
08. Provide school orientation for new students and their parents and/or guardians
09. Work toward student success through facilitation and initiation of effective communication between students, teachers, parents, principals, communities and other agencies/organizations
10. Liaise regularly with parents and Band Education Coordinators
11. Encourage and work proactively to establish a positive relationship between the Aboriginal communities and the school
12. Attend community meetings and functions as appropriate
13. Display a positive attitude and act as a positive role model for Aboriginal students as well as all students in the school
14. Participate in professional development, staff meetings, and be involved in student-parent interviews upon request
15. Encourage and promote cross-cultural awareness
16. Assist with the planning and organization of school cultural activities and actively participate in these events
17. Perform other responsibilities and duties relevant to this position as assigned by the Principal.

### **QUALIFICATIONS:**

01. Grade 12 or equivalent plus a minimum of one year of post-secondary education in First Nations studies, human services, life skills, substance abuse healing programs or basic counselling strategies
02. Preference will be given to applicants of Aboriginal ancestry
03. Extensive knowledge and experience of local Aboriginal cultures (Nla'Kapamux, Secwepmec, St'at'imc, Metis or other First Nations)
04. Knowledge and understanding of Aboriginal educational issues
05. Strong communication and interpersonal skills
06. Strong organizational and planning skills including current technology use skills
07. Successful experience working with elementary or secondary age Aboriginal students
08. A working knowledge of school programs and resources available
09. Demonstrated ability to successfully provide cultural mediation between Aboriginal persons and persons of other cultures
10. Demonstrated ability to work on own initiative and willingness to work as a team member with staff and community.